

2023



**THE CAREER DOCTOR LLC<sup>®</sup>**  
COACHING & CONSULTING

## PROFESSIONAL PROSPECTUS

This 8-page prospectus is a confidential document intended for review by The Career Doctor's point of contact. Its content is shared from The Career Doctor Consulting, LLC and should not be forwarded or shared with anyone other than the intended source.

# Company Overview

"Where Coaching Is Our Love  
Language."

A boutique Coaching Agency owned and operated by an ICF Certified Coach & Cultural Architect with a profound commitment to personal, professional, and business branding.

Whether you're seeking a new career direction, elevation in your current career, more work/life balance, professional branding, or a simple resume refresh, we can help.

Our services support career professionals at all levels but maintain a sweet spot when working with C-Suite Executives- in Sports. You'll find flexibility in partnering with us as our services are offered virtually, in person, in groups, or 1:1.

## Group Coaching | Corporate Workshops

Career Doctor Consulting, LLC offers an all-inclusive customized coaching, training, and data driven outcome experience for its clients. Clients can choose from live virtual engagement to in-person encounters. We offer industry expertise, and a lens for diversity, equity, and inclusion for all of our client members.

Our corporate workshops are designed with the client in mind. Targeting amplification of leadership presence through mastery trained professionals such as Distinguished Toastmasters, Chief Human Resource Officers, SME's, and of course ICF Certified Coaches.

# Industry Analysis

Why is Group Coaching a dynamic model for Professional Organizations? What can you expect?

## What's in it for you?

According to a study by the ICF, individuals who received coaching saw a 70% improvement in work performance, 80% improvement in self-confidence, and a 73% improvement in relationships. Coaching works because it is all about you.

Our solution-focused group coaching model encourages groups to focus on what is possible rather than the problem they face or ideas outside their grasp. Group coaching allows for shared agendas and co-created shared expectations.



Group coaching participants will work on their own goals, and there may also be a shared series of plans for the group. **Trust, Accountability, Transparent Communication, and Confidentiality** will guide every group session. ICF-certified coaches offer a shared mindset and similar coaching strategies and unite dynamically to provide thoughtful open-end questions that spark conversation and show the group experience.

Group coaching participants/coaches are aligned via initial surveys and assessments administered via CDC-LLC to provide reflective knowledge that best supports the group's overall engagement through shared experiences, personality traits, and goals.

We offer **DISC** assessments as the best way for members to understand their talents and maximize their potential alongside great professional coaching. DiSC profiles help individuals and organizations to increase your self-awareness and understanding of communication preferences i.e.,

- How you respond to conflict
- What keeps you motivated
- What causes you stress
- How you approach problem-solving
- Discover how you make decisions



## **Career Doctor Consulting, LLC Coaching Services Contract**

This Coaching Services Agreement ("Agreement") is entered into between Career Doctor Consulting, LLC ("Coach") and the client ("Client") for the provision of coaching services, group coaching, resume and bio writing, interview consultation, or LinkedIn professional branding (collectively referred to as "Services").

### **ICF Coaching Guidelines and Values:**

The Coach agrees to adhere to the guidelines and ethical standards set forth by the International Coaching Federation (ICF) in providing coaching services. These guidelines ensure a professional, confidential, and supportive coaching relationship based on trust, empathy, and integrity.

### **Payment Terms:**

- a. For all Services priced at \$200 or less, the Client agrees to pay the full amount prior to receiving the final deliverables.
- b. For all Services priced over \$200, the Client agrees to make a 50% down payment at the initiation of the engagement, with the remaining balance due upon completion of the Services.
- c. For resume writing, bio writing, and LinkedIn professional branding services, the Client agrees to make full payment the day prior to receiving the final deliverables.

### **Initial Consultation:**

The Client will receive a 30-minute initial consultation session. This session is designed to clarify the Client's needs, goals, and expectations and to determine the best approach for their coaching journey.

### **Booking and Payment:**

- a. Sessions are 60 minutes in duration.
- b. For **every meeting**, a non-refundable booking fee of \$25 is required. The Client must book the session exclusively through Calendly.
- c. Four modes of payment are accepted:
  - i. **Zelle:** Payments can be made to jacquicriddle@gmail.com or Career Doctor Consulting, LLC.
  - ii. **Bill.com:** Corporations and Consultants payments may be made direct via Bill.com PNI: 0183295000088491
  - iii. **Stripe** Credit Card Payment: Payments made through Stripe include an additional convenience processing fee.
  - iv. **Corporate Check:** Corporate checks or ACH Transfer are welcomed.

### **Confidentiality:**

The Coach agrees to maintain strict confidentiality regarding all information shared by the Client during the coaching sessions, adhering to the ICF guidelines on confidentiality and privacy.

**Termination:**

Either party may terminate this Contract by providing written notice of termination. In the event of termination, the Client remains responsible for any outstanding payment obligations for completed Services.

**Governing Law:**

This Contract shall be governed by and construed in accordance with the laws of the jurisdiction in which Career Doctor Consulting, LLC operates.

By signing below, both the Coach and the Client agree to the terms and conditions outlined in this Contract and acknowledge that they have read, understood, and agreed to be bound by its contents.

**Coach:**

[Coach's Name] Jacqueline Crittle, MS, LSS, ICF-ACC

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Career Doctor Consulting, LLC

Client or Corporation: \_\_\_\_\_

[Client's Name]

Date:

**Addendum: General Fees for Service**

The following fees shall apply for the specified services provided by Career Doctor Consulting, LLC:

**Booking Fee: \$25**

This fee is non-refundable and must be paid at the time of booking any session. It covers administrative costs associated with scheduling and reserving the Client's session slot.

**Initial Consultation Fee: \$0**

The initial 30-minute consultation session is offered to the Client free of charge. This session aims to discuss the Client's needs, goals, and expectations and determine the best course of action for their coaching journey.

**Optional DISC Assessment + Evaluation Session: \$185.00****LinkedIn Branding Sessions: \$275.00**

This fee covers the LinkedIn professional branding services provided by the Coach, including profile optimization, content creation, and strategic guidance.

**ATS Custom Resume + Cover: \$350.00**

This fee covers the creation of a custom resume and cover letter tailored to meet Applicant Tracking System (ATS) requirements, ensuring improved visibility and increased chances of job application success.

**Resume Updates: \$85 (previous customers only)**

This fee is applicable to previous customers who wish to update their existing resume. It covers revisions and adjustments to reflect new skills, experiences, or changes in career goals.

**Bio: \$200**

This fee covers the creation of a professional bio that effectively highlights the Client's skills, achievements, and personal brand.

**90-Minute Interview Prep: \$450**

This fee includes a comprehensive 90-minute session dedicated to preparing the Client for upcoming job interviews. It covers interview techniques, practice sessions, and feedback.

**1:1 Coaching: \$500 per hour**

This fee applies to one-on-one coaching sessions with the Coach, with each session lasting one hour. It covers personalized guidance, support, and accountability tailored to the Client's specific needs and goals. Payment is required in full prior to the commencement of services.

**1:1 Coaching Bundles:**

- 4 sessions: \$1800
- 6 sessions: \$2800
- 8 sessions: \$3800
- 10 sessions: \$4800
- 12 sessions: \$5800

These fees cover the specified number of one-on-one coaching sessions bundled together, offering a discounted rate for clients committed to a more extensive coaching engagement.

**Harmony Hive Collective: \$1800 per registrants + \$200 registration fee**

This fee covers eight 90-minute group coaching sessions for a maximum of 8 participants in each HIVE. It include: DISC assessment to ensure HIVE alignment, survey, HIVE welcome kit, group activities, discussions, and shared learnings to facilitate personal and professional growth directed by an ICF coach.

**Corporate Training: \$2500 per day (day constitutes 5 hours) + optional fees (e.g., travel/lodging costs)**

This fee covers corporate training sessions delivered by the Coach. The daily rate includes the provision of tailored training content and materials. Additional fees may apply for travel and lodging, if required.

**3-Day Early Career Workshops: \$9000**

This fee covers a comprehensive 3-day workshop specifically designed for early career professionals. The workshop provides guidance, strategies, and resources to enhance career development and advancement.

All fees are in USD and are subject to change. Payment for the services shall be made according to the payment terms outlined in the main contract.

By signing below, both the Coach and the Client acknowledge their understanding and agreement to the fees for services as specified in this addendum.

**Coach:**

[Coach's Name] Jacqueline Crittle, MS, LSS, ICF-ACC

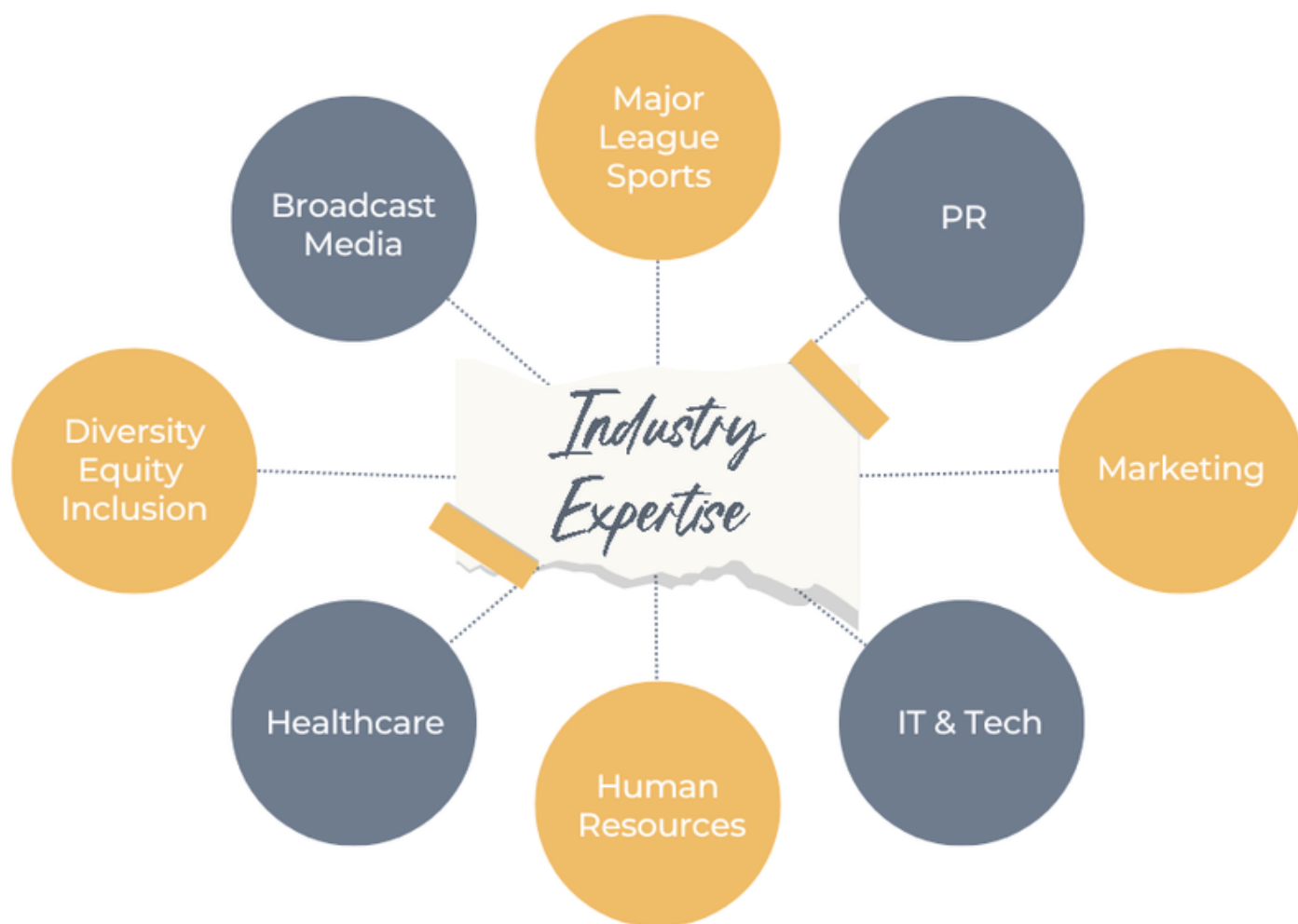
Career Doctor Consulting, LLC

Client: \_\_\_\_\_

[Client's or Corporation's Name]

Date:

\_\_\_\_\_



# Coming Soon



H A R M O N Y H I V E S<sup>®</sup>  
A CAREER DOCTOR COACHING COLLECTIVE



Coaching is my love language

Tell me what you  
are looking for, and  
I'll show you a  
pathway to get  
there...

[www.thecareerdoctorllc.com](http://www.thecareerdoctorllc.com)

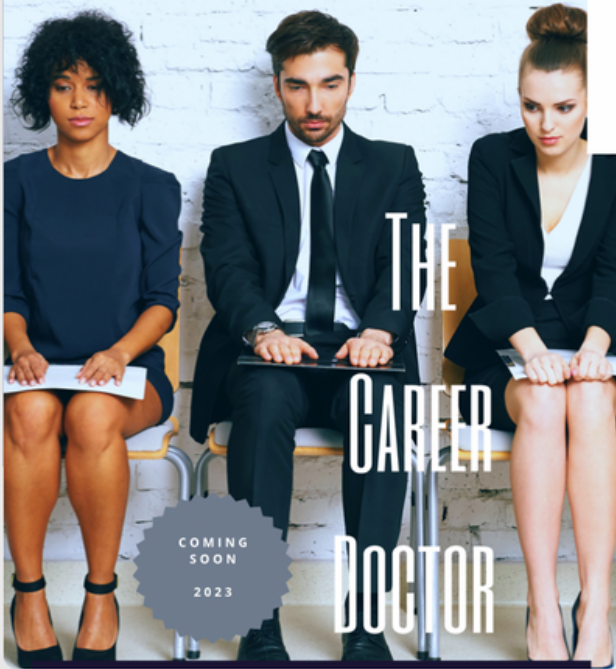


Gain the clarity you need to  
have an inspired life.

TRUST YOUR JOURNEY  
GET WHAT YOU WANT

By JT CRITTLE

THE 1ST TRY



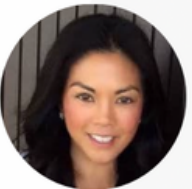
COMING  
SOON  
2023

THE  
CAREER  
DOCTOR



Sandy Nunez - NFL

I heard rave reviews; what I found was much more; a phenomenal coach that allowed me to stay at the forefront of my career goals. The Career Doc is attentive and wise in all things career-related.



Angeline Buenaventura - Netflix

"Thrilled with all the support provided along my career journey to my new home at Netflix."



Anthony Harmon - BP

Jacqueline is an AMAZING mentor and coach. Her knowledge about career strategy and the corporate landscape is among the best. With her guidance, I made a shift in my professional career and I know it could NOT have been done without her. Grade A service!

Contact Me



708.254.0880



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Jacqueline Crittle, MS, LSS, ICF  
Executive Career Coaching